



The school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. To achieve our commitment, we will ensure continuous development and improvement of robust safeguarding processes and procedures that promote a culture of safeguarding amongst our staff. Staff will be recruited and selected in line with safer recruitment policy and practice. The successful applicant will undertake an enhanced DBS check.

Business Manager
Tenable from: April 2025

NJC scale Outer London- Grade 15-Scale point 41-43
£53,607-£55,620-Full time 36 hours per week-52 weeks per year

Red Gates is a school for children with severe learning difficulties, and complex needs our pupils are aged 4 - 11 years old. We are a busy vibrant learning community committed to providing a high quality education to our learners in collaboration with a wide range of partners.

We pride ourselves on the quality of each individual pupil's education and our work with families and carers. Working in partnership, we strive to achieve the very best for each child and offer support and guidance to families to enable consistency across home and school, promoting the highest standards of business and effective use of resources

We are looking for a Business Manager to join our senior leadership team. Our ideal candidate will provide strategic leadership and operational direction to the managements of Finance HR, facilities and estates, IT, catering and administration services of the school, promoting the highest standards of business and effective use of resources. You will manage a multidisciplinary team of 10 staff creating and maintaining a culture of high expectations.

As the school's business manager you will possess strong people skills you will be an excellent communication, be resilient and maintain a calm disposition, have a good sense of humour and team spirit. A can do approach and a positive attitude to change and innovation. Flexibility, creativity and the ability to think "outside the box". Have the ability to multi task, work under pressure and handle a diverse workload.

This is an excellent opportunity to join a welcoming caring school where all our staff are dedicated and committed. We offer an in-depth and high quality CPD programme and the opportunity to make a real difference to the lives of our amazing children.

To see for yourself please come and visit us prior to your application. To arrange a visit please contact eileenlawlor@redgates.croydon.sch.uk or call on 02088 6516544

Please apply to eileenlawlor@redgates.croydon.sch.uk for an application form and the job description/

Personal specification or download the forms from the school's website at www.redgates.croydon.sch.uk or telephone 0208 651 6540

Closing date for applications: 5.00pm on Monday 3rd February 2025

Following this short-listed candidates will be invited to interview on Thursday 6th February 2025

