

**Red Gates School**  
**Minutes of Full Governing Board**  
**3<sup>rd</sup> June 2019**



Miss S Powell (SP)	Co-opted Governor, Chair	Present
Miss J Adjei (JA)	Co-opted Governor	Present
Mrs B Alcaraz (BA)	Co-opted Governor	Present
Mrs M Beckles (MB)	Co-opted Governor	Present
Mr J Cook (JC)	Co-opted Governor	Absent
Miss G Francey (GF)	Co-opted Governor	Absent
Mrs M Hendry (MH)	Associate Member	Absent
Mrs P Holmes (PH)	LA Governor, Vice Chair	Present
Mrs N S Maduekwe (NSM)	Parent Governor	Absent
Ms C O'Brien (CO)	Staff Governor	Present
Mr B Rodin (BR)	Co-opted Governor	Present
Miss L Slee (LS)	Headteacher	Present
Mr J Stremes (JS)	Co-opted Governor	Present

**In attendance:**

Sonia Malik – Academy and School Governance Consultant, Octavo Governance Team

AGENDA ITEM	MINUTES	ACTION NO:
1	<p><b>Welcome, Introduction and Apologies for absence</b></p> <p>i. There were apologies for absence from John Cook, Gillian Francey and Melissa Hendry</p> <p>ii. The meeting was quorate</p> <p>iii. The Chair welcomed Sonia Malik, who was leading a governing board self-evaluation session.</p>	
2	<p><b>Red Gates Effective Self-Evaluation</b></p> <p>Sonia Malik introduced the session and explained that the purposes of the session were:</p> <ul style="list-style-type: none"> <li>- to clarify the reasons for self-evaluation</li> <li>- the tools and processes that can be used</li> <li>- for governors to identify the extent to which the Board had made progress against the Action Plan drawn up after the Ofsted inspection in 2017</li> <li>- to identify emerging priorities for future development</li> </ul> <p>Sonia encouraged governors to reflect on the role of an effective, modern day governor and an effective Board. The session then moved on with governors working in groups to identify evidence of where there was evidence of achievement of the actions identified in each objective in the current action plan and where there might be outstanding actions. Using the outcomes of those discussions and governors' individual pre-meeting consideration of a self-</p>	

	<p>evaluation proforma, there were some emerging priorities:</p> <ul style="list-style-type: none"> <li>- mentoring/induction and succession planning</li> <li>- finance data (in particular) to be made available in advance of meetings</li> <li>- confirming a structure for the Board that is fit for purpose.</li> </ul> <p>It was agreed that self-evaluation at Board level and individually does not and should not be the sole responsibility of the Chair, and further work will be needed to agree the new action plan and those assuming responsibility for leading on the identified actions.</p> <p>At the end of the session, Sonia was thanked for leading a very supportive and motivating session.</p>	
3	<p><b>Any Other Urgent Business</b></p> <p>The Chair referred governors to draft Staff Restructure paper which had been circulated by email by the Chair before the meeting. Responses from individual governors indicated that they agreed with the need for the restructure, as laid out in the paper provided by the headteacher. There were no objections (one governor had asked questions which would be answered by the headteacher). Three governors (MB, BA and SP) indicated that they would be willing to serve on Committee 1, and other governors indicated that they would be prepared to be available should there be appeals. The Board formally agreed to commission the headteacher to undertake the consultation and staff restructure.</p> <p>The Chair informed governors that the Board of St Nicholas School had given verbal agreement to 'share' governors where there were insufficient numbers to e.g. form appeals panels. The Chair pointed out that this would be a reciprocal agreement and Red Gates Governors might be asked to assist St Nicholas.</p>	

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_  
Chair of Governors / Trustees \_\_\_\_\_ Date: \_\_\_\_\_

Chairs initial